



SVDSN Membership Process

PREPARED ON FEBRUARY 26, 2021

FOR ANY QUESTIONS ABOUT THIS PRESENTATION, CONTACT
SVDSNMEMBERS@GMAIL.COM



SVDSN Membership Model

Register members as Family

Family A
Household
head (Mom)

Dad

Self Advocate

Sister

Family B
Household
head (Dad)

Mom

Self Advocate

Brother

Family C
Household head
(GrandMa)

Mom

Self Advocate

Brother



Membership Registration Process

- 1. Each family should decide the household head who will add and maintain family members to SVDSN Membership Page**
- 2. Household head will register as SVDSN Member (bundle) at SVDSN Membership Page**
- 3. Once the application is reviewed and approved, then Household head will receive a notification that he/she is registered. The household head becomes 'Bundle Administrator'.**
- 4. Household head will add their family members (up to 5 per family).**



Register as SVDSN Member (Bundle) - 1

Enter search string

Home **Join us** SVDSN Activities Events Forums Contact

f t g+ in v

About Membership

Our membership is free.

You can join us as 'SVDSN member' which gives you voting rights, scholarship grant (limited to local members), SVDSN Member Only Page access, member only event/workshop invitation, SVDSN newsletter subscriptions.

Or You can join us as 'newsletter subscriber' to keep up with us.

Click on "Join Us" from the top menu to start the SVDSN Membership process.

f t g+ in v

Click on Join us at SVDSN Membership Page



Register as SVDSN Member (Bundle) - 2

Silicon Valley Down Synd x

Secure | <https://siliconvalleydownsyndromenetwork.wildapricot.org/join-us>

registered. Then you will come back to this membership page and log into your account, and click on 'Join Us' to add your family members.

SVDSN Membership information will be used to determine how to allocate resources and services based on membership needs/interests, geographic location, and ages of self advocates. Membership information provided in the form below will be kept confidential and will only be available to the current SVDSN Board/Admin. Only anonymous information (i.e. number of families served in a particular city, number of people with DS in a certain age range, etc) will be shared with outside entities for purposes of grant applications, fundraising and stewardship.

Select membership level * Mandatory fields

* Membership level

- SVDSN Member - Free**
Bundle (unlimited)
Subscription period: 1 year
No recurring payments
- SVDSN Newsletter Subscriber - Free**
Subscription period: Unlimited

Select SVDSN Member – Free and click on NEXT

Our Community Partners





Register as SVDSN Member (Bundle) - 3

Level SVDSN Member - Free
Bundle (unlimited)
Subscription period: 1 year
No recurring payments

Enter your email

* Mandatory fields

Email

Security check

* Code

Type the 6 characters you see in the picture



Cancel

Back

Next

Enter your information

- Personal Information
- Preference
- Contact Data
- Member Details

Note – If you are not Self-Advocate, do not answer 'Only answer this for self-advocate member' section. -> You will complete this section when you add your self-advocate member later.



Register as SVDSN Member (Bundle) - 4

below to register as Bundle Administrator. Once your application is approved, you will receive e-mail notification that you are registered. Then you will come back to this membership page and log into your account, and click on 'Join Us' to add your family members.

SVDSN Membership information will be used to determine how to allocate resources and services based on membership needs/interests, geographic location, and ages of self advocates. Membership information provided in the form below will be kept confidential and will only be available to the current SVDSN Board/Admin. Only anonymous information (i.e. number of families served in a particular city, number of people with DS in a certain age range, etc) will be shared with outside entities for purposes of grant applications, fundraising and stewardship.

Review your data and click on Confirm

Review and confirm

Level SVDSN Member - Free
Bundle (unlimited)
Subscription period: 1 year
No recurring payments

Cancel

Back

Confirm

Application data



Register as SVDSN Member (Bundle) - 5

A screenshot of a web browser showing a user profile page for Silicon Valley Down Syndrome Network. The page title is "My profile" and the URL is "https://siliconvalleydownsyndromenetwork.wildapricot.org/Sys/Profile". The page has navigation links for Profile, Privacy, Email subscriptions, Member photo albums, and Invoices and payments. The main heading is "Membership details". A yellow warning box states: "Your application has been submitted and is being reviewed. It will be activated upon approval. Please contact the Administrator if you wish to cancel your application." Below this, the membership details are listed: Membership level: SVDSN Member - Free (Bundle (unlimited), Subscription period: 1 year, No recurring payments); Membership status: Pending - New; Member since: 13 Nov 2017; Renewal due on: Never. A blue notification box at the bottom right says "Membership application pending". The Windows taskbar is visible at the bottom with the date 11/13/2017 and time 11:33 AM.

Your membership application will be sent to SVDSN Membership Admin for review. Your membership status becomes 'Pending New' until it is approved by SVDSN Membership Admin. You will also receive log-in and password information by e-mail.

A screenshot of a Gmail inbox. The selected email is from "Silicon Valley Down Syndrome Network" with the subject "Login information for Silicon Valley Down Syndrome Network". The email content reads: "Dear Emi Mason, Here is login information for Silicon Valley Down Syndrome Network. Email: eminekoruby@gmail.com Password: 5NdS6dsX Log in at https://siliconvalleydownsyndromenetwork.wildapricot.org/ with email and password above." The Gmail interface shows the inbox list on the left, the email content on the right, and a search bar at the top.



Register your family members - 1

Click here to enable desktop notifications for Gmail. [Learn more](#) [Hide](#)

1 of 2,615

Membership at Silicon Valley Down Syndrome Network

Silicon Valley Down Syndrome Network 11:33 AM (13 minutes ago)
Dear Emi Mason, Thank you for submitting your application as a member of Sili...

Silicon Valley Down Syndrome Network <SiliconValleyDownSyndromeNetwork@wildapricot.org> 11:47 AM (0 minutes ago) ☆
to me

Dear Emi Mason,
You have been registered as a member of Silicon Valley Down Syndrome Network
<https://siliconvalleydownsyndromenetwork.wildapricot.org/>
Now you can add your family member to your bundle.
To add new members to your bundle, log in to your profile page at <https://siliconvalleydownsyndromenetwork.wildapricot.org/Sys/Profile> with your email and password.
Don't know your password? Reset it here <https://siliconvalleydownsyndromenetwork.wildapricot.org/Sys/ResetPasswordRequest>
Once you log in, click on 'Join Us' from the top menu. You will get to bundle summary page, then you can add your family members.
Your registration data:
Name: Emi Mason
Organization:
Member since: 13 Nov 2017
e-mail: eminekoruby@gmail.com
If you have any problem adding your family members, please e-mail to svdsnmanagement@gmail.com
SVDSN Admin.

Once your membership application is approved by SVDSN Membership Admin, you will receive a notification e-mail that you are registered with an instruction of how to add your family member. Using the link that is provided in the e-mail, log in to SVDSN membership site and get to 'My Profile' page.



Register your family members - 2

Enter search string

Silicon Valley Down Syndrome Network Membership

Home **Join us** SVDSN Activities SVDSN Members Only Page Events

Home > My profile

My profile

Edit profile My directory profile

Profile Privacy Email subscriptions Member photo albums Invoices and payments

Membership details

Membership level **SVDSN Member - Free**
Bundle (unlimited)
Subscription period: 1 year

At My Profile page, click on 'Join us' on top menu to add your family members.



Register your family members - 3

Add your family member to bundle (your Family)

Add member to bundle

* Mandatory fields

Bundle summary

Used so far 1

First name

Last name

Email

Phone

Personal Information

Relationship to Individual with Down syndrome [Clear selection](#)

Self

Add your family members who will fall into following categories.

- a) Self-Advocate (mandatory)
- b) Who needs to receive e-mail communications.



Register your family members - 4

A screenshot of a web browser displaying the Silicon Valley Down Syndrome Network Membership page. The browser's address bar shows the URL: https://siliconvalleydownsyndromenetwork.wildapricot.org/Sys/Profile?memberId=42620159. The page header includes the network logo and the title "Silicon Valley Down Syndrome Network Membership". A navigation menu contains links for Home, Join us, SVDSN Activities, SVDSN Members Only Page, and Events. Below the menu, a breadcrumb trail reads "Home > My profile". The main heading is "My profile". A blue notification box with a red border contains the text: "You are viewing a bundle member record. Return to bundle list and your own profile". Below this box are buttons for "Edit profile", "My directory profile", and "Archive". At the bottom, there are links for "Profile", "Privacy", and "Email subscriptions". The page footer shows "Membership level: SVDSN Member - Free".

Once you complete your family member registration, your family member's detail information will be proposed. For your family members, there is no approval process, it will be saved under your bundle. To add another family member, click on 'Return to bundle list and your own profile'.



Register your family members - 5

Add your family member to bundle (your Family)

Add member to bundle

* Mandatory fields

Bundle summary

Used so far 2

Your members [Cecilia Mason](#)

First name

Last name

Email

Phone

Personal Information

Once you return to 'My Profile' page, click on 'Join us' again to add another family member. Repeat the same process to add your family members (Self-advocates, family members with e-mail address)

Here, you will see whom you added to your bundle (family) already



Register your family members - 6

The screenshot shows a web browser window with the URL siliconvalleydownsyndromenetwork.wildapricot.org/Sys/Profile. The page title is "Personal Information".

How did you find us? Current member but migrating from old membership page


Relationship to Individual with Down syndrome [Clear selection](#)

- Self
- Parent
- Sibling
- Grandparent
- Aunt / Uncle
- Niece / Nephew
- Cousin
- Service Provider
- Other

Family Information

List all your family members who participate in SVDSN activities but not registered in your bundle. (i.e. significant others, etc.)

Family ID 45

Selfie  [Remove / change](#)

Membership renewal overdue

MESSAGES

Windows taskbar: Type here to search, 6:42 AM 11/17/2020

For those family members who do not need e-mail communications, enter their name & age to 'Family Information' field in your profile.

How to enter? – Go to your profile / click on Edit / scroll down to Personal Information Section