

SVDSN Membership Process

PREPARED ON FEBRUARY 26, 2021

FOR ANY QUESTIONS ABOUT THIS PRESENTATION, CONTACT SVDSNMEMBERS@GMAIL.COM



SVDSN Membership Model

Register members as Family

Family A Household head (Mom)

Dad

Self Advocate

Sister

Family B Household head (Dad)

Mom

Self Advocate

Brother

Family C Household head (GrandMa)

Mom

Self Advocate

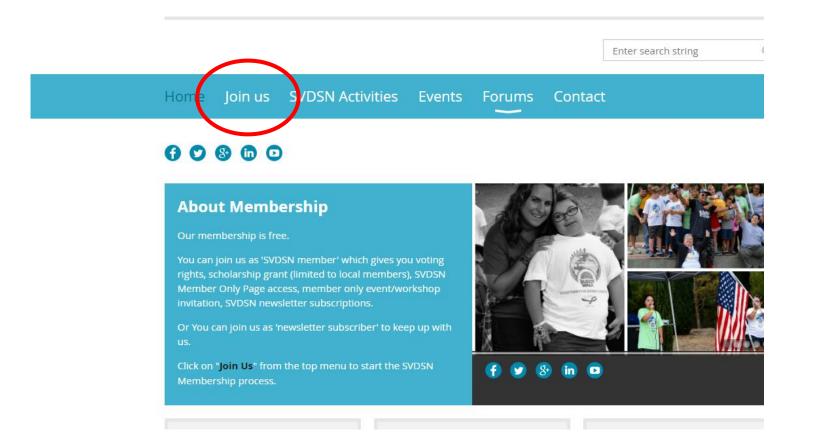
Brother



Membership Registration Process

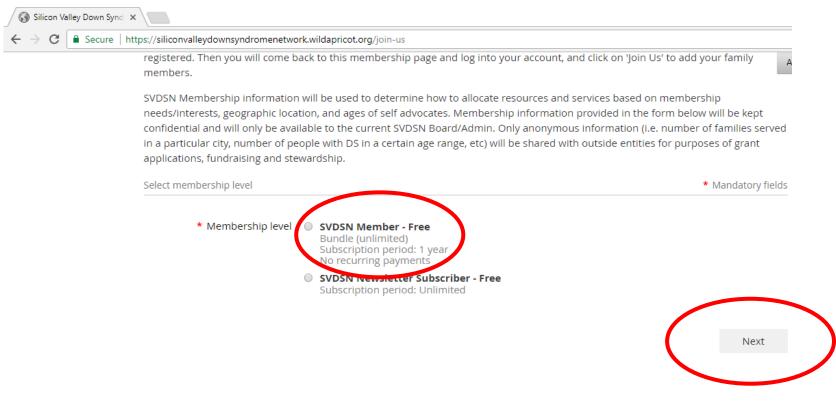
- 1. Each family should decide the household head who will add and maintain family members to SVDSN Membership Page
- 2. Household head will register as SVDSN Member (bundle) at SVDSN Membership Page
- 3. Once the application is reviewed and approved, then Household head will receive a notification that he/she is registered. The household head becomes 'Bundle Administrator'.
- 4. Household head will add their family members (up to 5 per family).





Click on Join us at SVDSN
Membership Page





Select SVDSN Member – Free and click on NEXT

Our Community Partners





		Level	SVDSN Member - Free Bundle (unlimited) Subscription period: 1 year No recurring payments		
Enter your email				* 1	Mandatory fields
	Email	emineko	oruby@gmail.com		
Security check					
	* Code	B44K94			
		Type the	6 characters you see in the picture		
Cancel				Back	Next

Enter your information

- Personal Information
- Preference
- Contact Data
- Member Details

Note – If you are not Self-Advocate, do not answer 'Only answer this for self-advocate member' section. -> You will complete this section when you add your self-advocate member later.



below to register as Bundle Administrator. Once your application is approved, you will receive e-mail notification that you are registered. Then you will come back to this membership page and log into your account, and click on 'Join Us' to add your family members.

SVDSN Membership information will be used to determine how to allocate resources and services based on membership needs/interests, geographic location, and ages of self advocates. Membership information provided in the form below will be kept confidential and will only be available to the current SVDSN Board/Admin. Only anonymous information (i.e. number of families served in a particular city, number of people with DS in a certain age range, etc) will be shared with outside entities for purposes of grant applications, fundraising and stewardship.

(1)

Review and confirm

Level SVDSN Member - Free Bundle (unlimited) Subscription period: 1 year No recurring payments

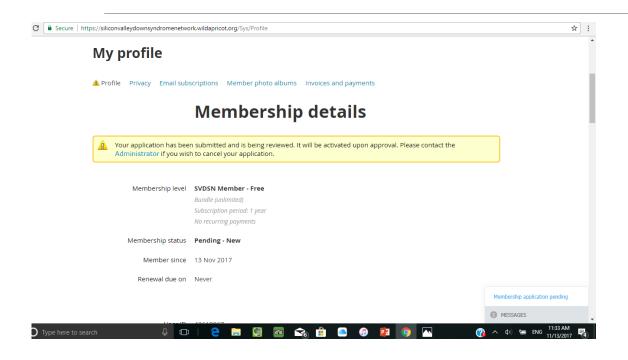
Cancel



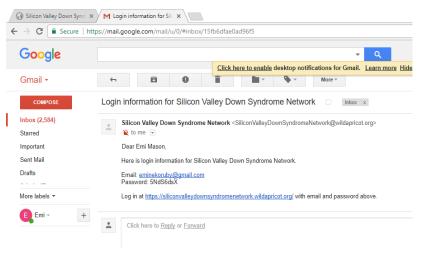
Application data

Review your data and click on Confirm





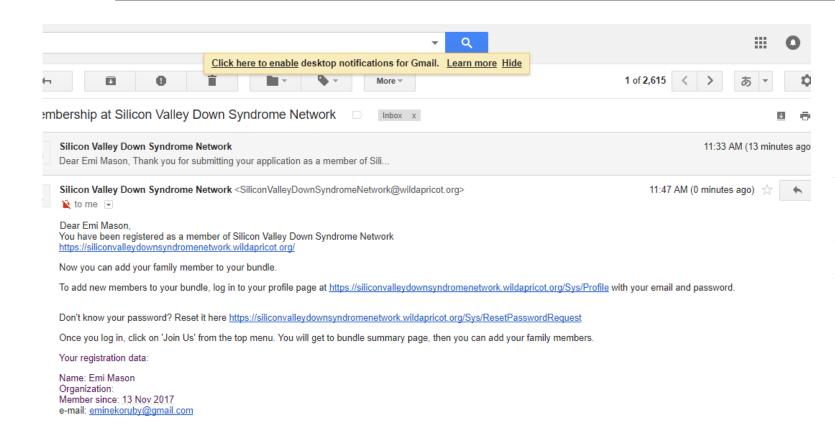
Your membership application will be sent to SVDSN Membership Admin for review. Your membership status becomes 'Pending New' until it is approved by SVDSN Membership Admin. You will also receive log-in and password information by e-mail.





SVDSN Admin

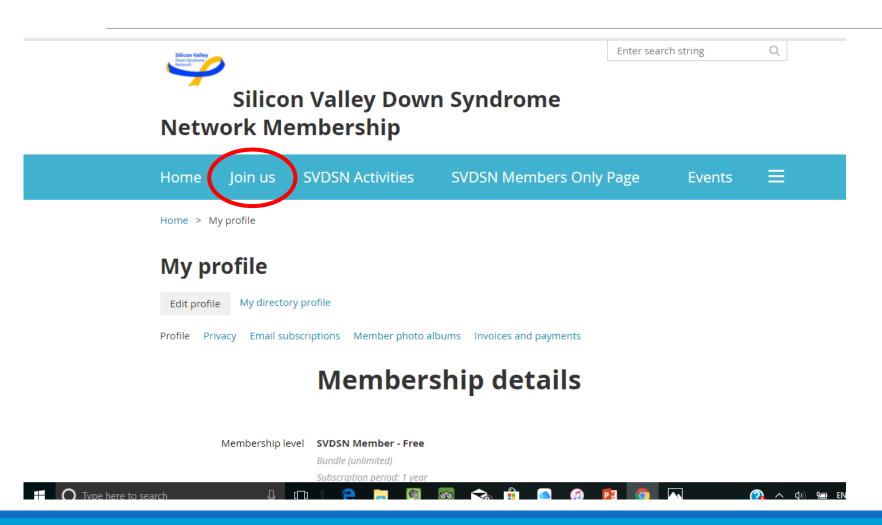
Register your family members - 1



If you have any problem adding your family members, please e-mail to svdsnmanagement@qmai.com

Once your membership application is approved by SVDSN Membership Admin, you will receive a notification e-mail that you are registered with an instruction of how to add your family member. Using the link that is provided in the e-mail, log in to SVDSN membership site and get to 'My Profile' page.





At My Profile page, click on 'Join us' on top menu to add your family members.



Add your family member to bundle (your Family)

Add member to bundle		* Mandatory fields
	Bundle summary	
Used so far	1	
First name	Cecilia	
Last name	Mason	
Email		
Phone		

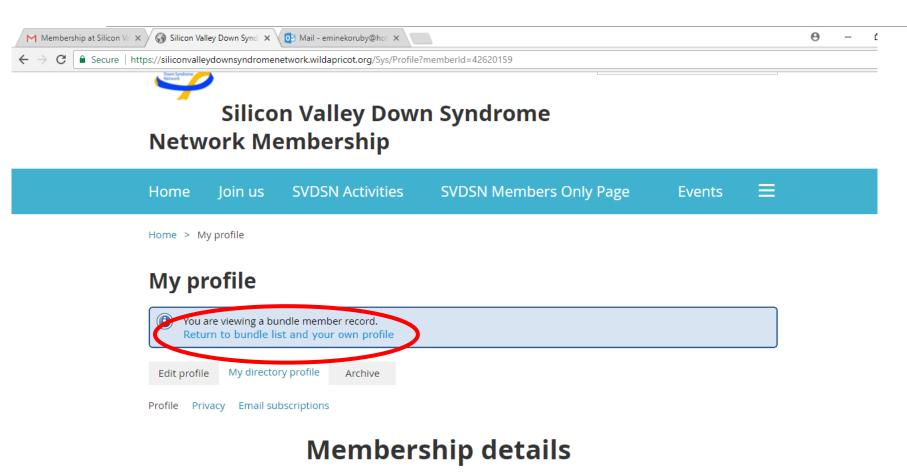
Add your family members who will fall into following categories.

- Self-Advocate (mandatory)
- Who needs to receive email communications.

Personal Information

Relationship to Individual with Clear selection Down syndrome





Once you complete your family member registration, your family member's detail information will be proposed. For your family members, there is no approval process, it will be saved under your bundle. To add another family member, click on 'Return to bundle list and your own profile'.



Add your family member to bundle (your Family)

Add member to bundle * Mandatory fields **Bundle summary** Used so far 2 Your members Cecilia Mason

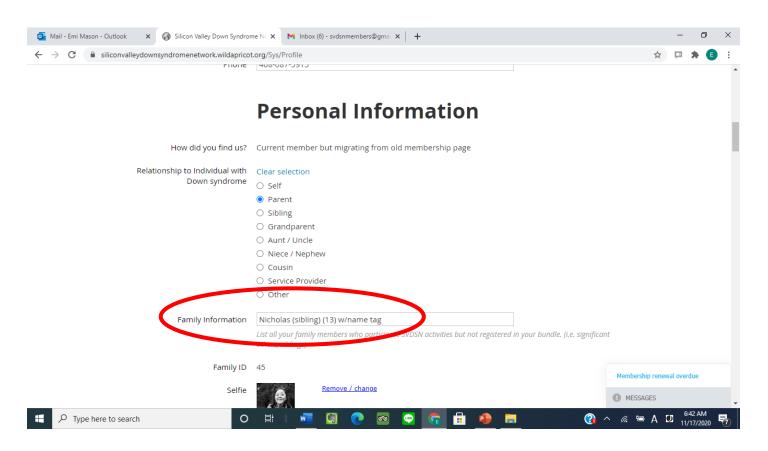
First name Brian Last name Mason emineko@pacbell.net 408-687-9745

Personal Information

Once you return to 'My Profile' page, click on 'Join us' again to add another family member. Repeat the same process to add your family members (Self-advocates, family members with e-mail address)

Here, you will see whom you added to your bundle (family) already





For those family members who do not need e-mail communications, enter their name & age to 'Family Information' field in your profile.

How to enter? – Go to your profile / click on Edit / scroll down to Personal Information Section